

## **OBSTRUCTION PERMIT APPLICATION**

City of Birmingham  
Community Development – Engineering Department  
151 Martin Street, Birmingham, MI 48009  
(248)530-1850 www.bhamgov.org

### DEPARTMENT USE ONLY

Permit #: \_\_\_\_\_

Issued: \_\_\_\_\_

Expires\*: \_\_\_\_\_

\*Permit expires **15 days** from above date  
unless otherwise noted

### **PROJECT INFORMATION**

Job Location: \_\_\_\_\_

☐ Sidewalk Obstruction/Closure ☐ Road Obstruction/Closure ☐ Parking Space Obstruction/Closure

Description and Purpose of Request: \_\_\_\_\_

Are any temporary structures being proposed, such as tents or canopies? \_\_\_\_ Yes \_\_\_\_ No

### **APPLICANT INFORMATION**

Name of Applicant: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

This license/permit/lease agreement shall in all circumstances, regardless of any other potential action in law, maintain the City's public property in the City's rightful and legal ownership and possession for all times and the licensee/permittee/lessor accepts, acknowledges, and agrees to the City's sole rights in its public property and agrees to always accept and never interfere with the City's rights in its public property.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Attachments: Signed Obstruction Affidavit  
Plan of Proposed Work Identifying Area to be Obstructed  
Copy of Insurance Certificate (Naming City of Birmingham as Additionally Insured)

### Special Conditions:

- You must contact the Engineering Department (248-530-1850) at least 24 hours before obstruction is scheduled to be constructed.
- You must contact the following departments at least 24 hours before the work is scheduled to begin.

Fire Department: 248-530-1900

Police Department: 248-530-1870

Department of Public Services: 248-530-1700

### **PERMIT FEE: \$100**

Make checks payable to the 'City of Birmingham'

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_



### **OBSTRUCTION AFFIDAVIT**

1. Contractors closing the sidewalk and/or road must have prior approval. The City requires the placement of sidewalk or road closed signs (if closure is required) or work ahead signs at the end of each block prior to starting any work in the City right-of-way. Contractor must call the Department of Public Services at 248-530-1700, the Birmingham Police Department at 248-530-1870 and the Birmingham Fire Department at 248-530-1900 to notify them that the road will be closed at the address of the work being performed, and notified again when the work is completed and the road opened.
2. The obstruction or closure signs and traffic control devices must be inspected by the city. A minimum notice of 24 hours must be given to the City to allow proper scheduling of the inspection. Please call 248-530-1840 to schedule this inspection.
3. Sidewalks, driveways, roadways, lawn areas, etc. unnecessarily damaged by the contractor's operations shall be repaired or replaced as directed by the city.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_